TUES-18.30-5

Minutes

# Meeting Details

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| **Date** | 13/10/20 – 18:30 |
| **Venue** | Microsoft Teams |
| **Attendees** | Mohamad Ali  Caspar Koutsoukis  Tianchen Zhuang  Christopher Wasco  Lachlan Boughton  Wuchi Chen |

# Information/Decisions

* Before the meeting with Mohamad, we demonstrated our complete project to the entire team.
* Post meeting with Mohamad, we discussed documents that must be complete before the due date, namely the Project Report.
* Brief discussion about the project presentation we must record by Sunday

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| **Item** | **Who** | **by** |
| Project Report – Vision Statement | Tianchen | Friday |
| Project Report – Figure showing system design | Wuchi | Friday |
| Project Report - Report describing refactoring | Lachlan | Friday |
| Project Report – Description of Scrum Process, diagram of deployment pipeline | Caspar | Friday |
| Project Report – Documentation of Test Cases and Execution evidence (screenshots) | Chris | Friday |

# Meeting with Mohamad

We presented our project in the form of a demo, it went very smoothly. Mohamad closed the meeting with us with a sweet departing message, wishing us the best in our travels.

# Next Meeting

Meeting finished at 20:00 and next meeting date is ongoing, but before the milestone 3 due date - Friday (16/10)